

TERMS OF REFERENCE

Otago District Health Board Hospital Advisory Committee

The Hospital Advisory Committee will advise the Board concerning:

1. The financial and operational performance of HealthCare Otago;
2. Strategic issues relating to the provision of hospital and related services by the District Health Board, including the management of capital funds;
3. Clinical, financial and operating risks associated with the provision of hospital and related services by the DHB.

Accountability

The Committee is a committee of the Board, and shall report to the Board. The Board may delegate to the Committee authority to make decisions or take action on its behalf.

The procedures of the Committee shall comply with the Standing Orders of the DHB and Schedule 4 of the NZ Public Health and Disability Act 2000.

Membership

The Chair and members of the Committee shall be appointed by the Board. The Board will comply with the requirements of the NZ Public Health and Disability Act 2000 to provide for Maori representation on the committee. In addition, the Board may appoint advisors to the Committee for a specified period.

The Chief Executive, Chief Operating Officer, Chief Financial Officer, Executive Director of Nursing, Secondary and Tertiary, Chief Medical Officer, and Board Secretary, or, in their absence, their deputies shall be in attendance at meetings. Other staff may be required to attend at the request of the Chair.

Meetings

Meetings will normally be held monthly, on a day and at a time previously notified. Meetings will be serviced by the Board Secretariat.